



Coláiste Chúlainn agus Lú
76195U



STUDENT ENQUIRY FORM

This form must accompany a Student Enrolment Form for any student seeking to transfer to Coláiste Chúlainn agus Lú.

Note : The information provided on this form is confidential and will be retained, used and disclosed by Coláiste Chúlainn agus Lú and centrally by Louth and Meath ETB in line with the Data protection notice below.

Section 1. To be completed by Parent/Guardian

I/We the parents/guardians of: _____

Date of Birth: _____ **grant permission to the school authority at:**

(name of school applicant is transferring from)

**to release the relevant information requested below to the school authority at:
Coláiste Chúlainn agus Lú Louth and Meath ETB**

Signed: _____ **(Parent/Guardian)**

Signed: _____ **(Parent/Guardian)**

Date: _____

Section 2. To be completed by the Principal of school last attended

1. Academic progress to date

Excellent Good Fair Poor

2. Does the student have special educational learning needs?

If yes please give details

(If yes please attach copy of IEP and Student Support Plan)

3. Has the student been assessed by an educational psychologist?

Yes No

Is the Psychological Report available? Yes No

(If yes please attach copy to Application Form)

4. Has the student been granted Resource teaching hours and/or Special Needs Assistant hours by the NCSE?

(If yes please attach copy of IEP and Student Support Plan)

If yes please give details

5. Has the student been in receipt of learning support? Yes No

(If yes please attach copy of IEP and Student Support Plan)

If the answer is yes please give details _____

6. Has the student received EAL (*English as an Additional Language*) support?

Yes No

If Yes how many years? _____

7. Disciplinary Record

Excellent Good Fair Poor

In relation to the previous full academic years please provide the following information, the number of detentions and the number of suspensions.

Year 1 No detentions ____ No suspensions ____ Total days suspended ____

Year 2 No detentions ____ No suspensions ____ Total days suspended ____

Year 3 No detentions ____ No suspensions ____ Total days suspended ____

Year 4 No detentions ____ No suspensions ____ Total days suspended ____

Year 5 No detentions ____ No suspensions ____ Total days suspended ____

(In the cases of detentions and/or suspensions, please attach documentation of all interventions to support the student achieve positive behaviours.)

8. Has this student been excluded / expelled? Yes No

If yes, please state reason(s):

(If yes please attach documentation of all interventions attempted prior to the exclusion.)

9. Attendance Record

Excellent Good Fair Poor

In relation to the previous full academic years how many days was the student absent?

Year 1 _____ Year 4 _____

Year 2 _____ Year 5 _____

Year 3 _____

10. General participation/contribution to school life

Excellent Good Fair Poor

Please give details

11. General comments

Signed _____ (Principal)

Official School Stamp

Date _____

Personal Data on this Form

Louth and Meath ETB is registered as a Data Controller under the Data Protection Acts 1988 and 2003. The personal data supplied on this form is required for the purposes of student enrolment, registration, administration, child welfare and to fulfil our other legal obligations. Contact details may also be used to notify you of school/ETB events or activities. While the information provided will generally be treated as confidential to Louth and Meath ETB, from time to time it may be necessary for us to exchange personal data on a confidential basis with other bodies including the Department of Education & Skills, the Department of Social Protection, An Garda Síochána, Tusla (the Child and Family Agency), the Educational Welfare Services, Tusla or with another school (where the student is transferring). We rely on parents/guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should a parent/guardian wish to update or access their own or their child's personal data they should write to the school Principal.

Data Protection Policy of Louth and Meath ETB

A copy of the full Data Protection Policy of Louth and Meath ETB is available on the ETB website or on request from the Chief Executive, Louth and Meath ETB, Administrative Offices, Abbey Road, Navan, Co. Meath.